



Film Permit Application

District of North Vancouver
Film Liaison Office

355 West Queens Rd, North Vancouver, BC V7N 4N5

Questions about this form: Phone: 604-990-2241 or Email: filming@dnv.org
Submit signed form by Email or Fax: 604.987.7185

*****Please do not include this page with your application*****

Filming Application Submission Requirements:

1. Film Permit Application
(Submit 5 working days before filming.)
2. Business Licence Application
(Per year, per film production company.)
3. Certificate of Insurance
(Naming the District of North Vancouver additional insured.)
4. Security Deposit Cheque
(\$1,000 minimum, depending on location & film project.)
5. Street Use Request Form + Map
(If using streets or sidewalks for filming, parking, etc.)
6. Highway Use Permit + Map
(If altering traffic flow or intermittent traffic control.)
7. Electrical Permit Application
(If using an electrical generator on site.)
8. Electrical Contractor Authorization Form
(Generator inspection request, new form per location)

To obtain application forms refer to our website: www.dnv.org



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COMPLETION: To ensure legibility, please complete (type) online, save, and then print. Sign the printed copy and submit to the department and address indicated above.

Film Permit Number: _____ (DNV office use only)

Contact Information

Proposed Film Location: _____

_____ Address

Production Title: _____ **Episode #:** _____

Production Company: _____

_____ Address _____ City _____ Postal Code

_____ Phone _____ Fax _____ eMail

Location Manager: _____

_____ Cell Number _____ eMail

Asst. Location Manager: _____

_____ Cell Number _____ eMail

Schedule

	Start Date	End Date	Start Time	End Time
Prep				
Shoot				
Wrap				

Type of Production

- | | | |
|-------------------|-----------------|--------------|
| Feature | T.V. Pilot | Music Video |
| Movie of the Week | Documentary | Reality TV |
| T.V. Series | Corporate Video | Commercial |
| Mini Series | Photo | Other: _____ |

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Proposed Activities

Explosions / Gun Fire	Drive up/away	Hydrant Use <u>Id #:</u>
Exposed Weapons	Drive By	Wet Down
Fire	Traffic Control **	Action Stunt
Rain or Snow	Tow Shot	Use of Animals
Extended Curfew Hours	Car Stunt	Exterior Set Construction

Parking Requirements

On Street ** Private Parking Lot Municipal Parking lot

**Attach map with the Street Use Request Form.

Total length of work trucks: _____

Additional Information

Total number of crew on location: _____

Total number of cast & extras on set: _____

% Interior Filming: _____ % Exterior Filming: _____

INDEMNITY: The applicant will, if approval is granted for the services or facilities requested in the application, indemnify and save harmless the District of North Vancouver from and against any and all claims, including all claims for bodily injury or property damage caused by, arising from or connected with any act or omission of the applicant or any agent, employee, customer, licensee or invitee of the applicant arising out of the filming activity applied for, and against and in respect of any such claims or any actions or proceedings brought arising directly or indirectly from or in connection with the property, facilities or services provided by the District of North Vancouver in connection with the filming activity applied for, unless due to the gross negligence and/or wilful misconduct of the District of North Vancouver, its employees, agents or representatives.

INSURANCE REQUIREMENTS: If the application is approved, the applicant is required to obtain and keep in force throughout the period of use permitted under this application commercial general liability insurance, with the District of North Vancouver named as an additional insured, to cover against claims for personal injury, death or property or other loss or damage occurring upon or in or about the approved locations in an amount not less than \$5,000,000 per accident or occurrence and otherwise with an Insurer and deductible and on terms satisfactory to the District of North Vancouver. The District of North Vancouver is to receive 30 days written notice of cancellation or material change. The applicant is responsible for paying any deductibles under its policies.

The personal information collected on this form is done so pursuant to the Community Charter and/or the Local Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The personal information collected herein will be used only for the purpose of processing this application or request and for no other purpose unless its release is authorized by its owner, the information is part of a record series commonly available to the public, or is compelled by a Court or an agent duly authorized under another Act. Further information may be obtained by speaking with The District of North Vancouver's Manager of Administrative Services at 604-990-2207 or at 355 W Queens Road, North Vancouver.

Applicant / Company representative has read and agrees to the terms of this application:

Signature Print Name Date

Job Title Cell Number