



COMMUNITY SERVICES ADVISORY COMMITTEE

Meeting – Wednesday, January 22, 2020

7:00 p.m. – 9:00 p.m.

Panorama Room, District Hall, 355 W. Queens Road

MINUTES

Present: Ashraf Amlani
Meggie Hou
Cathy Harvey
Maxwell Lai
Ellison Mallin
Constantine McQuade
Stephane Perrais
Claire Shepansky
Matina Spiropoulos
Pamela Wilkinson
Donna Zwickel

Regrets: CS Kim
Victor Schwartzman
Donna Zwickel

Staff: Cristina Rucci, Staff Liaison
Mary Jukich, Committee Clerk

1. Welcome

The meeting was called to order at 7:00 pm.

2. Round Table Introductions – Reflections from Past and New Members

During a roundtable discussion, the following items were discussed with respect to the grant process:

- Members record their time, including time spent on the interview, completing the Recommendation Form, presentation and attendance at meetings. This information is used for the Council report.
- Consider designating a timekeeper and implementing a time limit for presentations. Members discussed the possibility of 5/10 minutes depending on the complexity of the application. The time would be used to cover only the key highlights and to present reasons for the recommendations.
- In order to maximize meeting time, it was recommended that members come to the meetings prepared for discussion by reading and familiarizing themselves with the organization being presented.
- As part of the interview process, members should ask the organization that if they do not receive the requested amount, whether a smaller amount would still assist the organization.
- Members were encouraged to interview organizations that they were not familiar with as an opportunity to learn about resources available in their community.
- Members indicated that it is helpful to complete the Recommendation Form prior to the presentation.

- As in the past years, members agreed that for the larger organizations, it was beneficial to have two people interview and review the application.
- If a time limit is imposed on presentations, choose strategically what information on the organization is presented.
- The grant process is about the organizations, programs and reaching out to the community and members should be mindful during consideration of the applications to “look at the big picture”.
- The quality of the financial reporting at times varies widely from one organization to another, and questions on financial statements.

3. Elections

3.1. Chair

Nominations were called for the position of Committee Chair. Two nominations were received and on discussion, it was determined that Claire Shepansky serve as Chair.

MOVED without objection
To elect Claire Shepansky as Chair of the Committee.

CARRIED

3.2. Vice-Chair

Nominations were called for the position of Committee Vice-Chair, and one nomination was received.

MOVED without objection
To elect Ash Amlani as Vice-Chair of the Committee.

CARRIED

4. Adoption of Agenda

Item #7 – Any Other Business was addressed prior to the orientation.

MOVED, seconded and resolved
To adopt the amended agenda.

CARRIED

5. Adoption of Minutes

MOVED, seconded and resolved
To adopt the November 20, 2019 minutes.

CARRIED

6. Orientation for New Members

A PowerPoint orientation was presented, and an overview provided of the Committee's mandate, time commitments and grant review process for 2020.

7. Any Other Business

The following items were addressed:

- Members were invited to volunteer for this year's homeless count taking place March 3rd– March 4th. Training is provided and scheduled for January 29th and February 20th at the District of North Vancouver. Once training is completed, volunteers are assigned a location and time and are paired in groups of two. The data collected is used to help understand issues around homelessness and how extensive the problem is, as well as for organizations creating new programs and addressing the needs of the community.

Action: Cristina to email further information to the Committee.

- Invitations were recently sent out to District committee chairs to attend one of the upcoming stakeholder workshops as part of the targeted review of the District's Official Community Plan (OCP). The Targeted OCP Review will focus on four key topic areas: transportation, housing, climate emergency, and economy and employment lands. As the invitation was sent to the committee chairs, Claire Shepansky indicated that she was interested in attending.

8. Adjournment

The meeting was adjourned at 9:00 pm.

District Vision Statement

Our goal is to be recognized among the most sustainable communities in the world as demonstrated through our environmental stewardship, strong network of neighbourhoods, a vibrant economy and community-driven growth and change.