



COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, July 6, 2022

7:00 – 9:00 pm

MINUTES

Present: Anne Savill (Chair)
Jim Paul (Vice-Chair)
Cllr Mathew Bond
Alastair Moore
Jennifer Clay
Philip Baynton
Rob Griesdale
Trevor Ford

Regrets: Mel Montgomery

Staff: Arielle Dalley, Community Planner
Jenelle Simpson, Community Service Clerk

1. Call to Order

The Chair called the meeting to order at 7:03 pm.

2. Adoption of Agenda

MOVED by Jim Paul and seconded by Rob Griesdale
To adopt the agenda.

CARRIED

3. Adoption of Minutes

MOVED by Trevor Ford and seconded by Jim Paul
To adopt the minutes.

CARRIED

4. Heritage Revitalization Agreement Guide (HRA) Update and 2022 Work Plan Overview

Arielle Dalley, Community Planner, stated that the Heritage Revitalization Agreement Guide (HRA) is being reviewed internally and a revised version is anticipated to be ready for the Committee's review at the July 27 meeting.

An overview of the Committee's 2022 Work Plan was provided, including actions that are taken every year for the heritage awards, heritage tour, and heritage grants programs. An overview was also provided of the actions from the Heritage Strategic Plan that are identified in this year's Work Plan as priorities to implement.

Members requested to use the term West Coast Modern as opposed to Mid-Century Modern.

5. Letter Regarding property maintenance and restoration

Members suggested formulating a concise summary and using bullet point form to ensure the letter is readable and approachable. Additionally, it was suggested that background of the residence be provided as a secondary information sheet.

Members questioned whether the letter could read *from* “Care of the District of North Vancouver” or “The Heritage Advisory Committee.”

Members questioned who the letter would be addressed and delivered to as the property owner is believed to be a developer. They requested the District’s input, however, the District cannot share ownership information. Rob Griesdale offered to reach out to the apparent developer and will report back to the members.

Members suggested inviting the owners to one of the Heritage Advisory Committee meetings.

Members agreed to review the revised letter and complete a final version before the July 27 meeting.

6. Heritage Grants & Awards planning

Arielle Dalley brought attention to the 2022 heritage grants and 2023 heritage awards planning and requested that members begin thinking about specific heritage projects that could be nominated for awards. Additionally, she noted that the letter that the District sends out informing property owners of the opening of the grant program intake was updated with the following information:

- That obtaining quotes (requested as part of the grant application submission) can take time and recommending that property owners consider this in their planning to submit an application; and,
- Examples of different projects that could be eligible for grants, such as window restoration work and roof upgrades.

A member has requested externally for a tour of 4181 Ranger, which could potentially be nominated for an award. It was also suggested that members are clear on what is award-worthy to minimize overlap between grants and awards.

Members suggested that the District does not provide framed certificates anymore and that an in-person party with food for recognition and mingling is more valuable. Arielle Dalley informed members that the cost of the frames is not significant.

7. Properties Tracker

Arielle Dalley provided a brief update of the properties tracker and spoke to the Murdo Frazer project and 144 W Queens Rd construction.

Members requested an update on the progress of the Murdo Frazer cabin refurbishment project as construction appears to have stalled.

A member spoke to 1044 Seymour Blvd that is for sale and the prospective owners requesting a variance in use through a Heritage Revitalization Agreement to allow corporate retreats.

A member asked whether 1466 Ross Rd was on the tracker if it was still listed for sale. Arielle Dalley noted that it was on the tracker and does appear to still be for sale.

8. Any Other Business

Heritage Register Criteria Feedback:

Arielle Dalley requested feedback from Committee Members by July 15 on the examples of other municipalities' Heritage Register criteria documents.

DNV Heritage Website Review:

Members were asked to review the website to see if things are organized in a way where it is easy to find information and to provide suggestions for additional resources that could be added. They were asked to provide feedback by the meeting on September 28.

Members spoke to the City of Calgary's website and suggested the District use this as an example as it has key features members like. It was suggested the City of Calgary's website be reviewed at the July 27 meeting.

Feature for Heritage Register (Natural, Cultural):

Members were asked to start compiling a list of cultural and natural features that could be considered for addition to the Heritage Register. This would be a preliminary list that would be assessed by the District and the Committee once a set of values-based criteria has been established for the Heritage Register.

It was questioned whether a memorial would be an appropriate feature to add. Arielle Dalley noted that all suggestions are welcome at this time and that an assessment of which features are appropriate would take place at a later date. It was also noted that a boulder was a feature listed on another municipality's Heritage Register.

Demolition Waste Reduction Bylaw:

Members requested more information about the recent Demolition Waste Reduction Bylaw. Councillor Bond described the bylaw, stating that homes built prior to 1950 are required to be deconstructed instead of demolished. The materials and techniques used for construction on houses built later than 1950 are more complicated and costly to deconstruct as the materials are less reusable and recyclable.

Arielle Dalley also shared that the District receives approximately 20 demolition permit applications per year for houses that were built prior to 1950, and that houses built from 1960 onwards consist of the majority of demolition permit applications. This is in part why the date of construction for the bylaw was set at 1950. She also spoke to the financial aspect of recycling materials and regional bans on certain materials.

Additional Items:

Members requested a poll be created on Basecamp for everyone to ensure quorum is reached, or an agreeance to respond to the email.

The minutes of this meeting were requested to be circulated by July 15.

9. Adjournment

The meeting was adjourned at 8:18 pm.

10. Next Meeting: Wednesday, July 27, 2022