



COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, October 26, 2021
3:00 pm - Via MS TEAMS

MINUTES

Present:	Philip Baynton Rob Griesdale Mel Montgomery Bob Muckle Jim Paul (Vice-Chair) Anne Savill (Chair) Cllr Matthew Bond	Regrets:	Jennifer Clay Alastair Moore
Staff:	Nicole Foth, Community Planner Mary Jukich, Community Service Clerk		

1. Call to Order

The Chair called the meeting to order at 7:03 pm.

2. Adoption of Agenda

MOVED by Bob Muckle and seconded by Philip Baynton
To adopt the agenda.

CARRIED

3. Adoption of the September 22, 2021 Minutes

MOVED by Jim Paul and seconded by Anne Savill
To adopt the minutes.

CARRIED

4. October 4 HAC Presentation to Council Debrief

As Jennifer Clay, who made the presentation, was absent from the meeting, this item was deferred to the next meeting.

Information was provided that staff are working with the Mayor's office to determine a Committee meeting date wherein Mayor Little can attend for a follow up on the presentation.

5. 3712-3714 Edgemont Boulevard Demolition Permit Application

The Committee was informed that a demolition permit application for 3712-3714 Edgemont Boulevard was recently submitted to the District. As the property is on the Heritage Register, staff will prepare a report to Council outlining possible options.

6. Heritage Grants Evaluation

Nicole Foth provided an overview of the 2021 heritage grant applications received. Information was provided on each application, including type of work, estimated cost, and photos provided by applicants. The applications were evaluated based on the criteria in the terms of reference as well as level of heritage significance, level of sympathetic choices (materials selection and design), and the project's ability to increase/retain significance. The following properties were considered for a heritage grant (in alphabetical order):

- 3092 Allan Road
The applicant requested feedback from the Committee on the proposed work, and the Committee indicated support for the shingle option.

- 732 East 8th Street
- 494 East Windsor Road
- 2576 Edgemont Boulevard
- 3321 Fromme Road
- 1255 Ridgewood Drive
- 1058 Ridgewood Drive
- 2357 Riverside Drive (conservation category)
- 2357 Riverside Drive (planning category)
One application may be considered per property per year. The applicant indicated their preference for their conservation category application to be considered over the planning category application.

- 5748 Sunshine Falls Lane
This application was determined to be ineligible.

- 5766 Sunshine Falls Lane
- 281 West Braemar Road
- 404 West St. James Road

On conclusion of the review, a suggestion was presented that it may be beneficial that a statement be provided to the applicant, from the Committee, with some comments as to why an application was recommended or not recommended. The statement could include wording around that conservation category grants are recommended for applications that support restoring or retaining the original period heritage character of a property through repairs, restoration, or rehabilitation, and that applications are assessed and appreciated for consideration of sympathetic materials, finishes, detailing, and design which are integrated sensitively into a property's heritage character.

MOVED by Jim Paul and seconded by Rob Griesdale

THAT the Community Heritage Advisory Committee recommends the following applications for 2021 Community Heritage Grants:

- 3092 Allan Road
- 732 East 8th Street
- 494 East Windsor Road
- 2576 Edgemont Boulevard
- 3321 Fromme Road
- 1058 Ridgewood Drive
- 2357 Riverside Drive (conservation category)
- 5766 Sunshine Falls Lane
- 281 West Braemar Road

And that the following applications are not recommended for 2021 Community Heritage Grants:

- 1255 Ridgewood Drive
- 2357 Riverside Drive (planning category)
- 5748 Sunshine Falls Lane
- 404 West St. James Road

CARRIED

7. Properties Tracker

A brief update was provided on some of the properties on the tracker, and staff will bring the document up to date and post to Basecamp.

8. Any Other Business

No other business was presented.

9. Adjournment

The meeting was adjourned at 8:52 pm.

10. Next Meeting: Wednesday, November 24, 2021