



## COMMUNITY HERITAGE ADVISORY COMMITTEE

Wednesday, March 3, 2021

3:00 – 5:00 pm

Via MS TEAMS

### MINUTES

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**Present:** Jennifer Clay  
Philip Baynton  
Rob Griesdale  
Mel Montgomery  
Alastair Moore  
Bob Muckle  
Jim Paul (Vice-Chair)  
Anne Savill (Chair)  
Cllr. Matthew Bond

**Regrets:** None

**Staff:** Nicole Foth, Community Planner  
Mary Jukich, Community Service Clerk

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#### 1. Call to Order

The meeting was called to order at 3:00 pm.

#### 2. Adoption of Agenda

MOVED by Alastair Moore and seconded by Mel Montgomery  
To adopt the agenda.

**CARRIED**

#### 3. Adoption of the January 27, 2021 Minutes

MOVED by Jennifer Clay and seconded by Alastair Moore  
To adopt the minutes.

**CARRIED**

#### **4. Heritage Awards**

Nicole Foth provided a review of the nominations considered at the January meeting. The Committee recommended that the following nominations receive 2020 heritage awards:

Maintenance and restoration of residential/commercial/public use structures:

- 2357 Riverside Drive
- 777 Crystal Court
- 1255 Ridgewood Drive

Heritage advocacy:

- Lynn Valley Community Association for the Lynn Valley Link Trail Kiosk and Signs

Compatible new design in a heritage context:

- Welcome Figure at Cleveland Elementary

The remaining nominations were not recommended by the Committee to receive a 2020 heritage award.

#### **5. VHF Windows Workshop**

Jennifer Clay provided a presentation on a Vancouver Heritage Foundation workshop by Vintage Woodworks with information on heritage wood windows maintenance and restoration, and the various features of double hung windows. The presentation has been posted to Basecamp.

#### **6. Draft Work Plan**

The HAC 2021 draft work plan was presented to the Committee for review and discussion. Categories of tasks included review of applications as applicable (e.g. building permits, heritage revitalization agreements, etc.), heritage awards, heritage tour (which is deferred this year because of the pandemic restrictions), heritage grants, and Heritage Strategic Plan implementation actions.

In terms of Heritage Strategic Plan implementation actions, members asked for feedback on prioritizing these tasks for this year. Options discussed included the heritage grants terms of reference update, which is underway, interpretative heritage signage for Murdo Frazer, reintroducing a heritage plaques program in the District, heritage procedures consolidated bylaw, improving heritage online information, developing a heritage retention and incentive guide, and possibly exploring with North Shore Heritage hosting a heritage window workshop. The draft work plan identifies how each of these tasks fits under Heritage Strategic Plan actions.

The following comments and feedback were presented by members:

- A suggestion was presented that a heritage retention and incentive guide would be helpful, and to include the expansion of heritage incentives as this may encourage people to maintain their heritage properties and build awareness of HRAs.
- A question was raised whether information from the heritage windows workshop could be shared with the public. Information was provided that in terms of information sharing, the Committee could explore partnering with North Shore Heritage.
- Several members indicated an interest in pursuing the plaque program once the grant terms of reference was completed, as well as interpretive signage.
- A comment was made that the Advisory Oversight Committee of Council is reviewing District Committees' Terms of References, and an annual reporting process for Committees may be implemented.

The work plan will be posted on Basecamp reflecting the priorities of the grant terms of reference, the plaque program, and interpretive signage.

## **7. Any Other Business**

- **Murdo Frazer Cabin**

Nicole Foth reported that the District received a grant from the Province for up to \$287,000 for the refurbishment of the Murdo Frazer Cabin (i.e. Golden Residence in the Heritage Register). The grant will address rot and structural repairs to the cabin while preserving the heritage value. The cabin and complex is owned by the District and is in Murdo Frazer Park. Several departments will be involved in the project. The continuing use of the cabin would support the film industry. The project combines preserving heritage, and a place for local employment through jobs with the film industry by having a local film destination that is highly sought after. Once the refurbishment is complete, it may be beneficial to put interpretative signage for visitors and involve the Committee with that part of the project.

## **8. Adjournment**

The meeting was adjourned at 4:36 pm.

## **9. Next Meeting: Wednesday, March 24, 2021, 3:00 – 5:00 pm.**